

Macquarie Asset Management

Change of details form

This form is issued by Macquarie Investment Management Australia Limited (**Macquarie**) ABN 55 092 552 611 AFSL 238321 and Macquarie Specialist Investment Management Limited (**Macquarie**) ABN 84 086 438 995 AFSL 229916, in each case for those Funds for which they act as Responsible Entity or Trustee.

Guide to completing this form

Use this form to ...	Section
Provide your TFN or ABN	1, 2 and 9
Update your address details This change will apply to all your accounts which are linked to the investor number in Section 1. If you are unsure which accounts are linked, please contact us.	1, 3 and 9
Update your distribution options	1, 4 and 9
Update your nominated bank accounts	1, 5 and 9
Amend your contact details on your account This change will apply to all your accounts which are linked to the investor number in Section 1. If you are unsure which accounts are linked, please contact us. You can also amend your contact details through our Macquarie Managed Funds online portal (Portal) if you have already registered for elevated access to the Portal.	1, 6 and 9
Update how you would like to receive annual financial reports	1, 6 and 9
Update contact details required for Portal users	1, 7 and 9
Update your account operating instructions	1, 8 and 9



For investors with a Holder Identification Number (HIN) or Securityholder Reference Number (SRN)

Use this form to ...	Section
Provide your TFN or ABN	1, 2 and 9
Update your distribution options	1, 4 and 9
Update your nominated bank accounts for distributions	1, 5 and 9
Amend your contact details	1, 6 and 9
Elect to receive annual financial reports	1, 6 and 9

- Return the completed form by email or mail.
- You can also amend your contact details through our Portal. To do this, complete the self-registration form on the 'Log In' page at macquarie.com/mam.

1

Investor details

My investor number 

Your investor number can be located on our periodic statements.

Complete if your investment is held through a HIN or an SRN.HIN or SRN Current registered address Investor name Fund name 

ETF investors with investments held through a HIN or an SRN can only complete Sections 2, 4, 5, 6, 7 and 10.

2

Provide TFN or ABN

ABN/TFN or reason for exemption 

It is not compulsory for you to provide your TFN or ABN, and it is not an offence if you decline to provide it. However, unless exempted, if your TFN or ABN is not provided, tax will be deducted from any income at the highest marginal rate plus the Medicare levy and any other applicable levies or taxes.

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Update address details



This change will apply to all your accounts which are linked to the investor number in Section 1. If you are unsure which accounts are linked, please contact us.

Residential address (cannot be a PO box)Street name and number Suburb State Postcode Country **Postal address**Is the postal address the same as residential address? ☐ Yes ☐ No ► **Provide below**Street name and number Suburb State Postcode Country

4

Update distribution options



This will apply to all Funds unless instructions are supplied in a signed separate sheet attached to this form.

☐

Cross this box to reinvest your distributions.

☐

Cross this box to have distributions deposited into your nominated bank account.

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Update nominated bank accounts



Distribution of income and redemption proceeds can only be paid into an account with an Australian financial institution. This account must be in the investor's name. Payment to a third party bank account is not permitted. For example, if you applied as a corporate trustee for a trust, the bank account name must include the name of the trust.

A. Redemption proceeds

Name of financial institution

Account name

Branch number (BSB)

 -

Account number

B. Distribution of income

☐

Cross this box if same as nominated redemption bank account details. If different, please complete below.

Name of financial institution

Account name

Branch number (BSB)

 -

Account number



Please be advised that updating your distribution of income bank account will not update your distribution preference. Complete Section 4 to update your distribution preference.

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Update contact details and correspondence preference

A. Update contact details to be used for correspondence on the account.



This change will apply to all your accounts which are linked to the investor number in Section 1. If you are unsure which accounts are linked, please contact us. You can also amend your contact details through our Portal. You will need to register for the Portal and upgrade your access to enable you to update your account details online, by completing the 'Investor portal elevated access' form located at macquarie.com/mam under the 'Resources' tab.

Email address

Work phone number

Home phone number

Mobile phone number



If you provide your email address, you agree that we may provide you with information including statements, transaction confirmations, reports and other material by email. From time to time, we may still send you correspondence in the post.

B. Update how annual financial reports are received:

☐


Cross this box to receive an electronic copy of the annual report for each financial year.

☐

Cross this box to receive a hard copy of the annual report for each financial year in the post.

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Update online portal details

 **To register for the online portal, an individual must have contact details recorded against their name. You can provide or update these details below. These details will be applied to the profile of the individual nominated for the purposes of registering for the portal only. The information provided will not be sent correspondence or used to contact account holders, unless provided in Section 6.**

Once updated, you can register for the Portal. Go to **macquarie.com/mam** > Select 'Log in' on the top right corner > Click on 'Managed Funds Portal'. Please select 'Investor Registration' to register for access.

Name	<input type="text"/>		
Email address	<input type="text"/>		
Mobile phone number	<input type="text"/>		
Address			
Street name and number	<input type="text"/>		
Suburb	<input type="text"/>	State <input type="text"/>	Postcode <input type="text"/>
Country	<input type="text"/>		

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Update account operating instructions

Please complete one of the following:

Joint investors

- ☐ Either to sign
☐ All to sign

Individual trustees

- ☐ Any one trustee to sign
☐ All trustees to sign

Company (including corporate trustees)

- ☐ Any one director to sign
☐ Two directors **OR** a director and one company secretary to sign

To appoint a company or individual(s), including financial advisers, to act on your behalf in relation to your Macquarie Asset Management account(s)

- ☐ Complete the 'Appointment of authorised signatories form' which can be found under 'Resources' on our website.

OR

- ☐ Attach an authorised signatories list or a certified copy of a Power of Attorney which has been executed by the investor.

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Client acknowledgement

1. I/We indemnify and agree to defend and hold Macquarie harmless from all losses, damages, costs and expenses (including legal fees on a full indemnity basis) and liabilities for any claims, demands or actions, incurred by Macquarie in relation to this form, except to the extent any loss has resulted from Macquarie's gross negligence, wilful misconduct or fraud.
2. Macquarie does not incur any liability in respect of anything done or not done in reliance on any document reasonably believed by Macquarie to be genuine and to have been given, signed or passed by the proper parties, where liability but for the indemnity above would attach solely because that document or matter was not in fact genuine or so given, signed or passed.
3. Macquarie is entitled to rely on the validity of any signature (including any signature of mine/ours' or an authorised signatory of the investment) on any notice, letter, email, form or other document reasonably believed by Macquarie to be genuine.
4. Macquarie is not responsible for the corruption or loss of any data that is transmitted electronically or to which access is given by Macquarie to me/us or vice versa.
5. Macquarie is not liable for the acts, omissions, defaults or insolvency of any third party, including, but not limited to, an authorised signatory of the investment.
6. Macquarie is not liable for anything whatsoever done or omitted to be done, except for its own gross negligence, wilful misconduct or fraud and except as otherwise expressly provided for under this form.
7. Macquarie is not liable to me/us for any indirect or consequential loss or damage including, but not limited to, any loss of profits, loss of reputation or opportunity costs.
8. Macquarie will not be liable for any loss resulting from a delay while it obtains clarification of any instructions if it has sought clarification from the giver of the instructions upon becoming aware that clarification is required.
9. I/We confirm that I/we have provided all information required and that the information is accurate, complete and up to date.
10. I/We agree that by providing Macquarie with my/our email address, I/we consent to Macquarie corresponding with me/us via email, unless I/we notify Macquarie otherwise.
11. I/We agree to information about me/us being collected, used and disclosed in accordance with Macquarie's Privacy Policy.

Confirmation of instructions

When you are instructing us in relation to the following:

- change of bank account details
- change of distribution method from re-investment to direct credit to a new bank account, or
- change of postal address,

we may contact an authorised signatory for the investment to confirm that the instruction is authorised. If we are unable to contact an authorised signatory, we may postpone the processing of the instruction until we have been able to make contact and confirm the instruction. Your instruction may not be treated as having been received by us until it has been confirmed, unless we determine otherwise.

Authorisation 1

Signature

Date

 / /

Name

Title

☐ Director
 ☐ Company Secretary
 ☐ Trustee
☐ Sole Director
 ☐ Attorney
☐ Other

Authorisation 2

Signature

Date

 / /

Name

Title

☐ Director
 ☐ Company Secretary
 ☐ Trustee
☐ Sole Director
 ☐ Attorney
☐ Other