

# Macquarie Privacy Consent Quick Approval Checklist

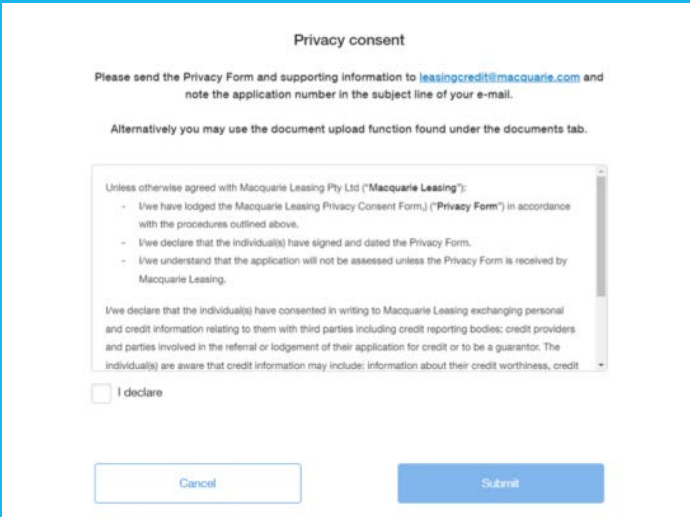
## DID YOU KNOW?

**Macquarie Privacy Consent is required upfront for all applications.**

<b>1</b>	<b>Ensure the correct Privacy Consent version is used.</b>	Macquarie Privacy Consent is available for download through the Introducer Toolkit.
<b>2</b>	<b>Privacy consent form to be dated on or prior to submission.</b>	Dates cannot be crossed out; or the form must be signed again.
<b>3</b>	<b>Ensure the application is signed by <u>all</u> applicants.</b>	See <b>Example 1</b> for further details regarding who is required to sign.
<b>4</b>	<b>Privacy consent must be signed using a wet ink signature OR an e-signature using a documentation provider.</b>	Documentation providers such as DocuSign, OneSpan or AdobeSign may be used. Signatures using Adobe cannot be accepted.
<b>5</b>	<b>If e-signing, a Certificate of Completion must also be provided, with a matching signature date and email address to the one in Maclease.</b>	The date on the Certificate of Completion must match the Privacy Consent and the email address must match the one in Maclease. See <b>Example 2</b> .
<b>6</b>	<b>All pages must be consistently presented.</b>	All 3 pages to be in the same format (scanned / image) Borders, shading and colour must be consistent across all 3 pages.

**As part of Macquarie policy, it is a critical requirement to obtain a Macquarie Privacy Consent form prior to submitting any applications.**

**You will also be asked to tick an acknowledgment prior to submitting an application in which you agree that the client has signed the Privacy Consent form.**



**Privacy consent**

Please send the Privacy Form and supporting information to [leasingcredit@macquarie.com](mailto:leasingcredit@macquarie.com) and note the application number in the subject line of your e-mail.

Alternatively you may use the document upload function found under the documents tab.

Unless otherwise agreed with Macquarie Leasing Pty Ltd ("Macquarie Leasing"):

- I've lodged the Macquarie Leasing Privacy Consent Form ("Privacy Form") in accordance with the procedures outlined above.
- I've declared that the individual(s) have signed and dated the Privacy Form.
- I've understand that the application will not be assessed unless the Privacy Form is received by Macquarie Leasing.

I've declare that the individual(s) have consented in writing to Macquarie Leasing exchanging personal and credit information relating to them with third parties including credit reporting bodies; credit providers and parties involved in the referral or lodgement of their application for credit or to be a guarantor. The individual(s) are aware that credit information may include: information about their credit worthiness, credit

☐ I declare

# Macquarie Privacy Consent Quick Approval Checklist

## Example 1: Who is required to sign on behalf of a company, trust and partnership?



### Company

- 2 Company Directors AND
- Guarantors AND
- Company Secretary (only if less than 2 directors and if secretary is different to directors)



### Trust

- Directors of company trustee (2 directors or 1 director and 1 company secretary) OR
- Individual Trustee AND
- Guarantors



### Partnership

- Partners AND
- Guarantors

You, your related companies, your service providers (including loyalty program redemption providers) and any third parties involved in the introduction or referral of this application (including any dealers or suppliers of items the subject of my application) or with whom you have white label arrangements (including their related companies) may exchange and use my personal information to contact me on an ongoing basis by telephone, electronic communications (like email), online and other means to offer products or services that may be of interest to me, including offers of banking, financial, advisory, investment, insurance and funds management services, and assets suited to leasing or finance (including vehicles, medical equipment, computers, machinery and manufacturing equipment).

#### UNSUBSCRIBE

To unsubscribe from receiving any direct marketing communications from Macquarie Leasing (as described in the paragraph above), email [leasingoptout@macquarie.com](mailto:leasingoptout@macquarie.com).

Alternatively, make this request through any of the contact details listed below:

In accordance with the Privacy Act, requests for access to and correction of personal information can be made using the contact details below:

Email [privacy@macquarie.com](mailto:privacy@macquarie.com)  
Phone 1800 806 310

By requesting a copy of Privacy policies and (where applicable) credit reporting policies, further information can be obtained regarding the handling of personal information, access or correction of personal information, how privacy concerns are dealt with, website privacy, the credit reporting bodies used and how to obtain free copies of your credit reporting information from those bodies. Macquarie's Privacy Policy and Credit Reporting Policy can be found via [www.macquarie.com.au](http://www.macquarie.com.au).

Further, Macquarie's Privacy Officer can be contacted at [privacy@macquarie.com](mailto:privacy@macquarie.com).

#### Name and signature of individual(s) giving his/her consent as customer or guarantor

Authorized Signature	Name (print)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Authorized Signature	Name (print)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Authorized Signature	Name (print)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Authorized Signature	Name (print)	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Example 2: Signed date on audit certificate must match date of signature on Privacy Consent form. For accuracy, ensure the timezone settings in DocuSign match those of the computer's settings.

**DocuSign**

**Certificate Of Completion**

Envelope ID: 8f7320a8a-0d4c18b-f7448bc710b0508 Status: Completed  
Subject: signed France Approval Extension Phase DocuSign - DECLARATION FORM.pdf  
Source Envelope:  
Document Pages: 2 Signatures: 1 Envelope Originator:  
Certificate Pages: 5 Initials: 0 1500 Dexter Ave N  
Autokick: Enabled Suite 100, 98100  
Envelope Stamping: Enabled Seattle, WA 98101  
Time Zone: (UTC+10:00) Canberra, Melbourne, Sydney IP Address: [REDACTED]

**Record Tracking**

Status: Original Holder: [REDACTED] Location: DocuSign  
Sent: 9/25/2021 8:25:00 AM

**Signer Events**

Signature	Timestamp
	Sent: 9/25/2021 8:25:45 AM Viewed: 10/20/2021 8:55:17 AM Signed: 10/20/2021 8:55:51 AM

Security Level: Email, Account Authentication (None)  
Signature Adaption: Drawn on Device  
Using IP Address: 203.205.26.198  
Signed using mobile

Electronic Record and Signature Disclosure:  
Accepted: 10/20/2021 8:55:51 AM  
ID: 0a08b0a-ec0e-4a07-aaef-4742ba10566d

**In Person Signer Events**

Signature	Timestamp
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**Editor Delivery Events**

Status	Timestamp
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**Agent Delivery Events**

Status	Timestamp
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**Intermediary Delivery Events**

Status	Timestamp
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**Certified Delivery Events**

Status	Timestamp
Leasing Credit <a href="mailto:leasing-credit@macquarie.com">leasing-credit@macquarie.com</a> Security Level: Email, Account Authentication (None) Using IP Address: 203.210.68.145	Sent: 10/20/2021 8:55:53 AM Viewed: 10/20/2021 10:57:43 AM

Electronic Record and Signature Disclosure:  
Accepted: 10/20/2021 10:57:43 AM  
ID: 58b180c2-3aef-4717-aaef-990c23c36074

**Individual Details**

Have you conducted a face to face meeting with this applicant to discuss this application?

Yes ☒ No ☐

Title: Miss

First Name: Test

Middle Name:

Surname: Testa

Common/Other names (if any):

DOB: 14/02/1965

Licence Type: Full  Issuing State: NSW

Drivers Licence: 3652598

Home Phone:  Mobile: 0411000001

Work Phone:  Fax:

Email: test@test.com

☐ No Email address available  
☐ Marketing Exclusion