

Macquarie Government Body New Zealand Identification Form



The purpose of this form is to identify a government body.

In addition to this form, each signatory on the account must complete an Individual/Sole Trade Identification Form and provide the supporting identification documentation.

Complete **Section 1** before presenting this form to Macquarie, attaching all supporting documentation.

Options to have your form(s) verified.

- **Macquarie office over the counter verification** will accept original or certified copies of identification documents OR
- **Mailed verification** – Macquarie will accept certified copies of identification documents.

Please refer to Section 5 for a list of the Authorised Persons who can certify identification documents.

1. GOVERNMENT BODY DETAILS

1.1 General Information

Full name of Government Body

Principal Place of operations (PO Box is NOT acceptable)

Street

Suburb

Postcode

Country

1.2 Government Information (select only ONE of the following categories and provide the information requested)

Commonwealth of Australia Government Body

Australian State or Territory Government Body *please specify State or Territory*

Foreign Country Government Body *please specify Foreign Company*

2. GOVERNMENT BODY IDENTIFICATION PROCEDURE

Verify the following:

- Full name of the government body
- Full address of the government body's principal place of operations
- Whether the government body is:
 - A body of the Commonwealth of Australia; or
 - A body of a State or Territory of Australia (and, if so which one); or
 - A body of a foreign country (and, if so which country)

Tick <input checked="" type="checkbox"/>	Verification options (select one of the following options used to verify the Government Body)
<input type="checkbox"/>	Search of the relevant Commonwealth, State, Territory or Foreign government website for confirmation of the body's existence.
<input type="checkbox"/>	Search of the relevant Commonwealth, State, Territory or Foreign Country register of government bodies.
<input type="checkbox"/>	A copy or extract of the legislation establishing the body obtained from a reliable and independent source, such as a government website.

Documents that are written in a language that is not English must be accompanied by an English translation prepared by an accredited translator.

3. RECORD OF VERIFICATION PROCEDURE

Important

- **Attach** a legible copy of the ID documentation used to identify the Government Body (and any required translation).

ID DOCUMENT DETAILS	
Verified From	<input type="checkbox"/> Performed search <input type="checkbox"/> Copy of legislation sighted
URL link/Full name of legislation	
Search date	
Accredited English Translation	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted

4. CHECKING OFFICER USE ONLY

Checking officer's name

Checking officer's signature

Date

Macquarie Office

Comments

5. AUTHORISED PERSONS THAT CAN CERTIFY ID DOCUMENTS

Your photocopied identification should be signed as a certified true copy by one of the following:

Authorised persons that can certify identification documents	
A person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner	A judge of a court
A magistrate	A Chief Executive Officer of a Commonwealth court
A registrar or deputy registrar of a court	A Justice of the Peace
A notary public (for purposes of Statutory Declaration Regulations 1993) (Australia)	A police officer
An agent of Australia Post who is in charge of an office supplying postal services to the public	A permanent employee of Australia Post with 2 or more years of continuous service who is employed in an office supplying postal services to the public
An officer with 2 or more continuous years of service with one or more finance institutions (for purposes of Statutory Declaration Regulations 1993) (Australia)	A finance company officer with 2 or more continuous years of service with one or more finance companies (for purposes of Statutory Declaration Regulations 1993) (Australia)
An officer with, or authorised representative of, a holder of an Australian Financial Services License, having 2 or more continuous years of service with one or more licensees	A member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership
An Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955)	A member of the Institute of Chartered Accountants in New Zealand with 2 or more years continuous service
A person who is enrolled on the roll of the High Court of New Zealand, as a legal practitioner	A member of the New Zealand Institute of Financial Advisers, who is known to Macquarie Investment Management Limited or Macquarie Investment Services Limited

6. CONTACT US

New Zealand

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Auckland, New Zealand 1140

Level 17, Lumley Centre

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Auckland, New Zealand

Hours of operation: 8.30am – 5.00pm

For product specific contact phone numbers refer to your Investment Statement or Product Disclosure Statement or visit www.macquarie.co.nz