Macquarie Cash Solutions Third Party Authority

Complete this form using BLACK INK and print well within the boxes in CAPITAL LETTERS. Mark appropriate answer boxes with a cross (X). Start at the left of each answer space and leave a one box gap between words.

Macquarie Gilt Edge Access Account (GEAA) managed by Macquarie Investment Services Limited ABN 73 071 745 401
Macquarie Cash Management Trust (CMT) managed by Macquarie Investment Management Limited ABN 66 002 867 003

MACQUARIE

Your Details

What is your account number (if known)?

GEA account number

CMT account number

What are your account names in full?

GEA account name

CMT account name

THIS FORM COMPRISES THREE SECTIONS.

You can use **SECTION A** to:

- Appoint an individual(s) as an authorised signatory/signatories to your account ***(Please complete parts 1, 3, and 6) OR***
- Authorise an individual to have enquiry authority to your account ***(Please complete parts 1 and 6) OR***
- Appoint a company as an authorised signatory to your account ***(Please complete parts 2 and 6) OR***
- Appoint a company to have enquiry authority to your account ***(Please complete parts 2 and 6) OR***
- Change the signing instructions that apply to your account ***(Please complete parts 3 and 6) OR***

You can use **SECTION B** to appoint a stockbroker or adviser to have access to your account to withdraw funds. If you have completed SECTION A, do not complete SECTION B.

After completing SECTION A or B, you need to complete **SECTION C**.

SECTION A: AUTHORISED SIGNATORY/ENQUIRY AUTHORITY

1. Appointment of an individual as an authorised signatory and/or appointment of an individual with enquiry authority

1.1 APPOINTMENT OF FIRST INDIVIDUAL

I/We authorise the individual whose signature appears below to operate my/our account in accordance with the terms and conditions set out below and to receive the following access level to my/our account(s):

☐ **Authorised Signatory *OR*** ☐ **Enquiry authority**

Name of first individual

Signature of first individual ✗ Date / /

Corporate Title (if applicable)

Date of birth / /

Macquarie Access Code* (if known)

**If the authorised signatory does not have a Macquarie Access Code, we will generate one and send it to the address provided below. If you do not want a Macquarie Access Code to be issued, please check this box.* ☐

Address

Please note that if you have selected full authorised signatory access on a CMT account and the account has a cheque writing facility, we are unable to appoint the signatory until they have completed signatory verification (commonly known as 100 point check) with Macquarie Investment Management Limited. Additional forms to do this are available from our website or by calling our Client Contact Centre.

If a cheque book has been requested for the CMT, has this signatory completed the 100 point check with Macquarie Investment Management Limited?

☐ Yes ☐ No (Please attach documentation for this signatory)

If you wish to appoint another individual please go to part 1.2. If not, please go to part 3.

Please go to part 1.2 or part 3 ▶

1.2 APPOINTMENT OF SECOND INDIVIDUAL

I/We authorise the individual whose signature appears below to operate my/our account in accordance with the terms and conditions set out below and to receive the following access level to my/our account:

☐ **Authorised Signatory *OR*** ☐ **Enquiry authority**

Name of second individual

Signature of second individual ✗ Date / /

Corporate Title (if applicable)

Date of birth / /

Macquarie Access Code* (if known)

**If the authorised signatory does not have a Macquarie Access Code, we will generate one and send it to the address provided below. If you do not want a Macquarie Access Code to be issued, please check this box.* ☐

Address

If a cheque book has been requested for the CMT, has this signatory completed the 100 point check with Macquarie Investment Management Limited?

☐ Yes ☐ No (Please attach documentation for this signatory)

Please go to part 3 ▶

Please note if you wish to appoint more than 2 individuals as authorised signatories you will need to complete an additional form.

2. Appointment of a company as an authorised signatory and/or appointment of a company for enquiry authority

I/We authorise the company whose name appears below to operate my/our account in accordance with the terms and conditions set out below and to receive the following access level to my/our account:

☐ **Authorised Signatory *OR*** ☐ **Enquiry authority**

Name of Company

Please go to SECTION C ▶

3. Signing Instructions

You MUST complete this part if you have appointed individual(s) as an authorised signatory/signatories on your account

- If you have appointed individuals in part 1 for enquiry authority you do not need to complete this question, please go to SECTION C.
- If you only wish to change your signing instructions, you will need to complete this part and SECTION C. You can not use this form to remove signatories, as you need to send a written request to do so.

For the purposes of signing instructions, an account holder is considered an authorised signatory. PLEASE NOTE THAT THIS WILL REPLACE ALL INSTRUCTIONS FOR AUTHORISED SIGNATORIES WE HAVE PREVIOUSLY RECEIVED. If you do not specify signing instructions we will be unable to process your request and the above signatories will be unable to operate your account until a new correctly completed form has been received. In this event the existing signing instructions will remain in force until a correctly completed form has been received.

Please indicate your instructions to direct the operation of the account.

Please tick the appropriate box:

☐ Any authorised signatory to sign

☐ Any two authorised signatories to sign

☐ Other please specify:

Please go to SECTION C ▶

SECTION B: LIMITED WITHDRAWAL

You can use this section to appoint a stockbroker or adviser to have limited access to your account to withdraw funds.
To appoint a stockbroker or Adviser to have full access to your account, please complete SECTION A of this form.

4. Who is the third party you are providing general withdrawal authority/ fee authority/enquiry authority to?

I/we authorise (name of company/firm):

to have:

☐ **General withdrawal authority**

☐ **Fee authority**

☐ **Enquiry authority**

If you are unsure of the type of authority please refer to the Terms and Conditions outlined in section C5.

Please go to SECTION C ▶

SECTION C

5. Terms and Conditions

General Terms which apply to all levels of authority

1.1 Only you or your attorney under the specific terms of a Power of Attorney may appoint a third party to access or withdraw from your account.

1.2 If you appoint a third party to withdraw from your account they will automatically be able to enquire on your account also.

1.3 Withdrawals may be for any amount and may be made at varying intervals of time.

1.4 You:
- a. indemnify us against all loss, liabilities and costs incurred directly or indirectly as a result of the appointment of a third party;
- b. indemnify us against all loss, liabilities and costs incurred directly or indirectly in connection with any action by a third party under their appointment or any payment made from your account on their instruction; and
- c. release us from claims and liabilities in connection with any act or omission relating to the appointment of a third party to your account.

1.5 However, we remain liable for any loss or liability which, by operation of law we cannot exclude.

1.6 This authority takes effect on the date that we amend our records to note the appointment and continues until you cancel it by telling us in writing. Cancellation also takes effect on the date that we amend our records to note the change.

1.7 We may cancel the appointment of a third party as an authority on your account by telling you in writing.

1.8 In the event of the death of an account holder, the authority given under this form will automatically terminate.

1.9 Third parties may not set up Regular Investment Plans on your account or give other third parties access or authority on your account.

1.10 Where you give authority to a company or firm such as your Stockbroking or Financial Advisory firm:
- a. The company or firm will give us details of people who can transact on its behalf;
- b. You acknowledge and agree that the company or firm may do this and that the people nominated by the company or firm can withdraw from your account in accordance with the authority you have given it;
- c. We will only act on requests from the company or firm, if the person requesting the withdrawal has been nominated by it in accordance with our procedures;
- d. The company or firm must tell us in writing if any nominated person no longer has authority. If we have not been advised in writing that the person no longer has authority, then that person may still operate your account and you cannot claim that he or she is not acting for you until we are told by the company or firm in writing.

1.11 You agree to the terms and conditions for Macquarie Online as set out in this Investment Statement available from www.macquarie.com.au, or by calling us on 1800 650 125.

Terms relating to each of the levels of authority

1.12 Enquiry authority
- a. You authorise the third party to have access to information about your account;
- b. You do not authorise the third party to make withdrawals from your account, make any changes to your account details, close your account or enable use of your cheque book.

1.13 Fee authority

You authorise your stockbroker or adviser should you have one, to withdraw their fees from your account using online, electronic and telephone withdrawal services or any other method agreed in writing by us.

1.14 General withdrawal authority
- a. You authorise the third party to withdraw fees in accordance with the 'Fee authority' above;
- b. In addition, you authorise the third party to make payments and withdrawals for any purpose including settlement or investment using online, electronic and telephone withdrawal services or any other method agreed in writing by us;
- c. You do not authorise the third party to make any changes to your account details, close your account or enable use of your cheque book, should you have one;
- d. Your stockbroker or adviser reserves the right to hold funds from the time the order is placed or the time of execution to settle trades.

1.15 Authorised Signatory
- a. You authorise the third party to make payments and withdrawals in accordance with the terms set out under 'General withdrawal authority' above;
- b. In addition, this authority allows the third party to use your cheque book, should you have one, change details on your account (subject to clause 1.9) and close your account.

6. Declaration and signature of account holders

YOU MUST COMPLETE THIS PART.

For personal accounts, all account holders must sign; for company accounts, two directors, a director and a secretary or a sole director must sign. Please note that the directors/secretary who sign the form must be existing account signatories.

Signature ✗ Date / /

Name

If a company officer, you must specify your corporate title

☐ Director ☐ Other (please specify):

Signature ✗ Date / /

Name

If a company officer, you must specify your corporate title

☐ Director ☐ Other (please specify):